



U.S. General Services Administration

Eagle Hill Consulting, LLC



GENERAL SERVICES ADMINISTRATION
Federal Supply Service



Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage! a menu-driven database system. The internet address for GSA Advantage! is: GSAAdvantage.gov.

Schedule Title:

Human Resources and Equal Employment Opportunity
Federal Supply Group: 738x

Contract No.: GS02F010GA
Contract Period: November 30, 2016 through November 29, 2021
**Business Size: Economically Disadvantaged Woman-owned Small Business,
8(a) Certified**

Eagle Hill Consulting, LLC

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Prices Shown Herein are Net (Discount Deducted)
For more information on ordering from Federal Supply Schedules go to the internet address:
<http://www.gsa.gov/schedules>.



CUSTOMER INFORMATION

1a. Awarded Special Item Number(s): SIN 595-21 and 595-21RC – Human Resources Services (excluding EEO).

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract: Training Support Associate, \$100.76 per hour.

2. Maximum Order: \$1,000,000.

3. Minimum Order: \$100.

4. Geographic Coverage (Delivery Area): Domestic & Overseas.

5. Point(s) of production (city, county, and State or foreign country): Arlington, VA.

6. Discount from list prices or statement of net price: Prices shown herein are GSA net prices.

7. Quantity discounts: 1.25%, \$500,000.2%, \$900,000.

8. Prompt payment terms: None.

9a. Government purchase cards are accepted up to the micro-purchase threshold: Yes.

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Yes

10. Foreign items (list items by country of origin): N/A

11a. Time of Delivery: As negotiated with ordering office.

11b. Expedited Delivery: Contact Contractor for expedited delivery.

11c. Overnight and 2-day delivery: Contact the Contractor for rates for overnight and 2-day delivery.

11d. Urgent Requirements: Contact the Contractor to effect a faster delivery.

12. F.O.B. Point(s): Destination.

13a. Ordering address: Company's Arlington, VA address (see front page).

13b. Ordering procedures: For services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage (gsa.gov/schedules).

14. Payment address: Same as company's address (see front page).

15. Warranty provision: N/A.

16. Export packing charges, if applicable: N/A.

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor.

18. Terms and conditions of rental: N/A.

19. Terms and conditions of installation: N/A.

20. Terms and conditions of repair parts: N/A.

20a. Terms and conditions for any other services: N/A.

21. List of service and distribution points: N/A.

22. List of participating dealers: N/A.

23. Preventive maintenance: N/A.

24a. Special attributes: N/A.

24b. Section 508: N/A.

25. Data Universal Number System (DUNS) number: 137206202.

26. Notification regarding registration in the System for Award Management (SAM) database. Registered

27. Uncompensated Overtime: Not Used.



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ABOUT EAGLE HILL CONSULTING, LLC.

Eagle Hill Consulting LLC is a woman-owned business that provides management consulting services in the areas of business strategy, organizational transformation, human capital transformation, process improvement, program management and change management. Eagle Hill works with a range of public, private, and non-profit organizations in the Washington, D.C. metropolitan area and across the nation. Forbes named the company one of America's Best Management Consulting Firms of 2016. And, the company was named a 2016 Best Place to Work in Greater Washington by The Washington Business Journal, and earned top workplace awards from The Washington Post and Washingtonian along with multiple top rankings in the Vault 50 Consulting Ranking. More information is available at www.eaglehillconsulting.com.



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GSA FEDERAL SUPPLY SCHEDULE PRICE LIST

SIN 595-21 and 595-21RC – Human Resources Services (excluding EEO).

Labor Category Titles	GSA Rate incl. IFF* 2016-2017	GSA Rate incl. IFF* 2017-2018	GSA Rate incl. IFF* 2018-2019	GSA Rate incl. IFF* 2019-2020	GSA Rate incl. IFF* 2020-2021
Training Support Associate	\$100.76	\$103.03	\$105.35	\$107.73	\$110.14
Associate Consultant Analyst	\$119.90	\$122.60	\$125.36	\$128.18	\$131.06
Business Analyst	\$136.02	\$139.08	\$142.21	\$145.41	\$148.68
Senior Business Analyst	\$172.28	\$176.16	\$180.12	\$184.17	\$188.32
Project Manager	\$171.28	\$175.13	\$179.07	\$183.10	\$187.22
Subject Matter Expert	\$221.66	\$226.65	\$231.75	\$236.96	\$242.29
Senior Advisor	\$242.82	\$248.28	\$253.87	\$259.58	\$265.42

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire 738X Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.



DESCRIPTION OF DUTIES AND QUALIFICATIONS REQUIREMENTS

Training Support Associate	
<ul style="list-style-type: none">• Designs training schedules• Manages training registration• Tracks training attendance• Supports development of training and other deliverables• Manages training material production, and• Summarizes training survey results	
Minimum Education Level	Bachelor's Degree
Minimum Experience Requirements	1 year
Substitution Methodology	None

Associate Consultant Analyst	
<ul style="list-style-type: none">• Applies strong analytical and technical skills to deliver key project activities including, task management, business process documentation, and business analysis activities• Helps coordinate meetings, prepare meeting materials, and document meeting minutes• Provides technical writing and editorial support• Manages, organizes, and completes individual work efforts within deadlines according to specifications and quality standards• Identifies project risks and issues; escalates them to leadership as needed; resolves them as required	
Minimum Education Level	Bachelor's Degree
Minimum Experience Requirements	3 years
Substitution Methodology	1 year with Graduate Degree



Business Analyst

- Provides in-depth knowledge and expertise in strategy, organizational transformation, process design, and change management.
- Plans and manages projects such as business problem analysis, business process design and/ or reengineering, organization strategy and design, communication planning and training.
- Supports strategic organizational plan development, best practices research, metrics design, and implementation planning.

Minimum Education Level	Bachelor's Degree
Minimum Experience Requirements	5 years
Substitution Methodology	3 years with Graduate Degree

Senior Business Analyst

- Experienced in project and task management
- Responsible for ensuring successful task/project completion within the scheduled timeframe consistent with the established scope of work to include both the technical and financial solutions.
- Organizes, directs, and coordinates the planning and production of all activities associated with assigned tasks.
- Conducts in-depth analysis of processes

Minimum Education Level	Bachelor's Degree
Minimum Experience Requirements	7 years
Substitution Methodology	5 years with Graduate Degree

Project Manager

- Manages delivery of project according to project schedule and budget
- Manages day-to-day client relationships
- Reviews all project milestones and deliverables for completeness, accuracy, and quality
- Manages and executes other contractual and project management responsibilities

Minimum Education Level	Bachelor's Degree
Minimum Experience Requirements	8 years
Substitution Methodology	6 years with Graduate Degree



Subject Matter Expert	
<ul style="list-style-type: none">• Provides in-depth human resources knowledge, expertise, and guidance, to the project.• Leads complex problem solving and analyses, feasibility, and benchmarking studies in the area of expertise.• Advises senior project and client management team and provides specific guidance reflecting detailed knowledge and expertise in a HR functional area.	
Minimum Education Level	Bachelor's Degree
Minimum Experience Requirements	12 years
Substitution Methodology	10 years with Graduate Degree

Senior Advisor	
<ul style="list-style-type: none">• Provides overall strategic direction, vision, leadership, and program management to the project team.• Advises the project manager on complex project budget, schedule, risk, and resource issues.• Contributes to organizational direction through regular involvement with senior level client leadership and team members.• Maintains productive and effective client relationship with the most senior levels of the client organization.	
Minimum Education Level	Bachelor's Degree